

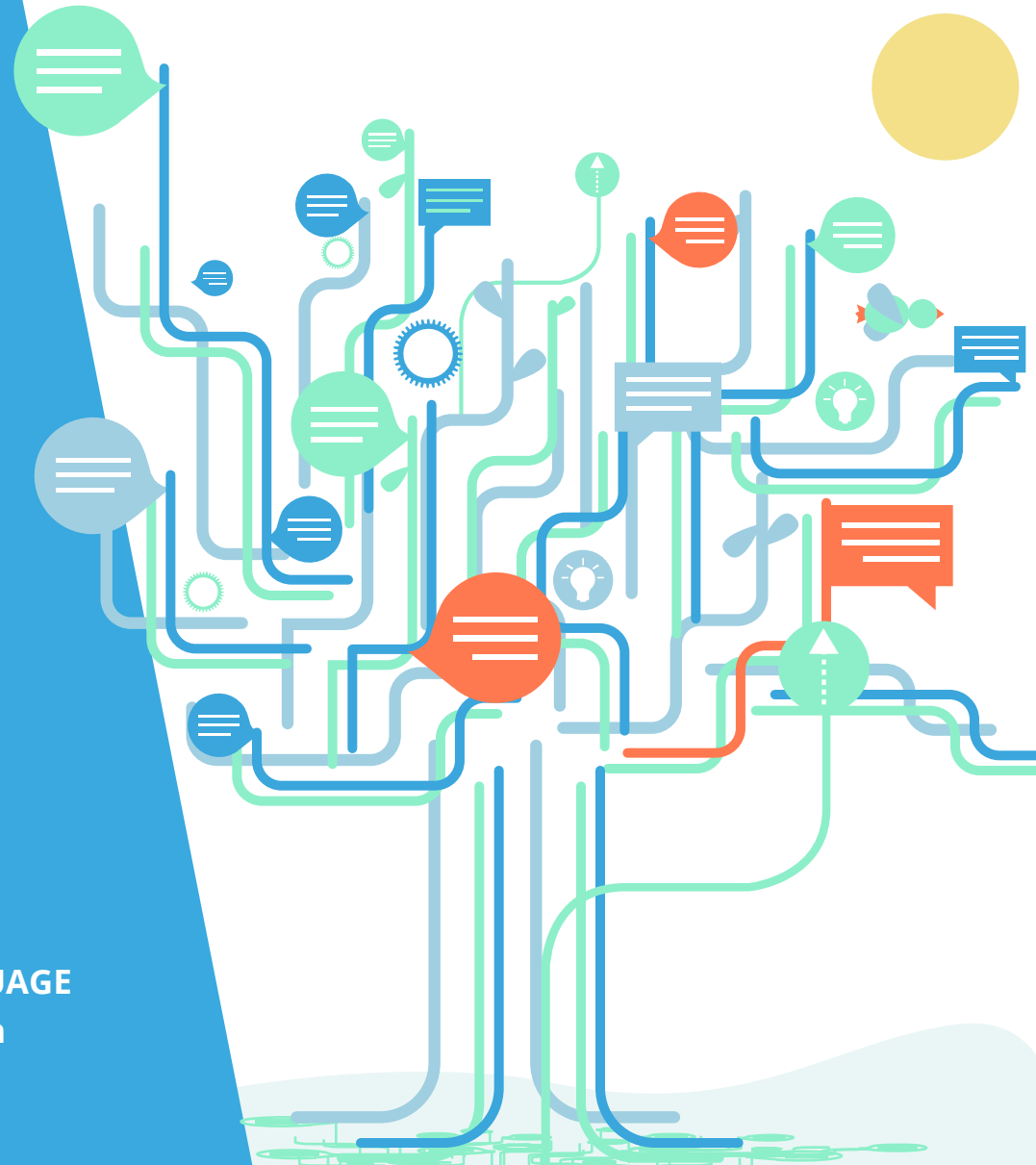
Working with technology

READING

LEVEL
Beginner

NUMBER
A2_2054R_EN

LANGUAGE
English






Goals

- Can read a text about technology.
- Can talk about my use of technology in simple terms.





Working from home can be nice, but there are some challenges. If I need to speak with my boss, I have to make a **video call**. And **if** my computer breaks, it **will be** hard to finish my work!



Vocabulary review

to develop

PC

digital

device



operating
system

social media

wifi

video call



Vocabulary review



Can you please tell me the password for the **wifi**?

Do you use the newest version of the **operating system**?



How many **digital devices** do you have?

We have **developed** a new **social media** platform.





Vocabulary review



I am running the new **operating system** on my **PC**.

Our company uses many **social media** channels.



My **device** cannot connect to the **wifi**.

I am having a **video call** with my friend this afternoon.





Working with technology

It's Monday morning and Steve is sitting in his apartment. He is all dressed for work, but he is not going to the office today. He is working from home. Steve is sitting in front of his laptop. His boss is talking to him through the webcam. They are having a video call.

"When do you want me to finish my article?" he asks his boss.

"Write it by next Monday. That will give you enough time," answers his boss.



Working with technology

“Ok, thanks Mr. Wong, I will get started right away!”

Steve ends the conversation and looks at his screen. He is writing an article about technology, so he is spending a week working from home and communicating through the internet. His laptop is getting old. It will be obsolete soon. He starts typing the first few sentences and the computer freezes.



Transform sentences from the text to the past

1. He is working from home.



He was working from home.

2. He asks his boss.



3. I will get started right away.



4. He is writing an article about technology.



5. His laptop is getting old.





Transform sentences from the text to the future

1. He is working from home.



He will work from home.

2. He asks his boss.



3. I got started right away.



4. He is writing an article about technology.



5. His laptop is getting old.





Complete the sentences

Complete the conditional sentences with your own idea.

1. If Steve's boss is angry,
2. If the laptop is old,
3. If he works from home,
4. If Steve does not finish the article,



Free talk

Which of the following do you do in an average work day?
Which do you not do?



write articles

talk with the boss

work from home

use the internet



Working with technology

“Stop that!” he shouts at it.

“Let me finish my work!”

The computer is still frozen.

“If you don’t work better, I will recycle you,” says Steve.

He tries restarting it. Maybe it has a virus. It takes a long time to restart, but finally he is back into his operating system. While he is waiting for the word processing program to open again, he thinks about his other devices. His phone is old too. Keeping up with electronics is expensive. He doesn’t even have a TV.



Working with technology

His equipment at work is actually no better. The PC at his desk is older than his laptop, and the keyboard doesn't work well. He has to press some keys very hard. It often crashes.

"This laptop is old, but it's mine. And it works better than my office computer," thinks Steve.





Choose the correct answer

1. If a computer stops working suddenly, we say that it...

- a. is destroyed b. is chilly c. is frozen d. is functioning

2. If the computer stops working, we will _____ it.

- a. reclaim b. run c. stop d. restart

3. A _____ is a program or machine that you use to write documents.

- a. tablet b. word processor c. circuit d. device

4. A cell phone is a kind of...

- a. machines b. digital c. device d. office



Choose the correct answer

5. A _____ is a program that damages a computer.

a. software

b. virus

c. viral

d. hard drive

6. If the computer doesn't start, Steve _____ to do his work.

a. will be

b. will can

c. will not be able

d. will be able to

7. _____ means the tools I use to do a job.

a. stop

b. restart

c. equipment

d. office



Speaking practice

Answer the questions below about yourself



1

Would you like to work from home? Why or why not?

2

Think of three things you use at work every day.

3

Choose one and describe it. What do you use it for?



E-mail writing activity

-	□	×
To: Technical Department		
Subject: Computer Problems		
<p>Dear Ms. Anderson,</p> <p>I am wondering if you can help me? My computer seems to have a problem. My camera is not working, and I cannot speak with my boss. Is my computer broken, or do I have a virus? Please let me know what to do.</p> <p>Thank you, John Smith</p>		

Read the email above. Is it formal or informal?



E-mail writing activity

**Write a short email asking for help with a computer problem.
Say what the problem is, and ask how to fix it.**

The image shows a window with a title bar containing three buttons: a minus sign, a square, and a red 'X'. Below the title bar are three input fields:

- A field labeled "To:"
- A field labeled "Subject:"
- A large text area with horizontal lines for writing the email body.



Working with technology

He is happy that he has a computer and wifi in his apartment. He can e-mail his article to his boss or have a video call with him. In the old days, journalists used typewriters. Sometimes they even used a pen and paper.

Steve sometimes worries about security and privacy though. If people aren't careful, they get hacked. Being online can be dangerous sometimes. Later this week, he will interview an internet security expert. He will talk to him about how to stay safe on the internet. He will ask him about how to stay safe while using social media. For now, he is still waiting for his computer to start the word processor.



Speaking practice

Which sentence do you agree with the most? Why?

Security and privacy online are not very important.

Using the internet can be dangerous, and we need to be careful about safety.

If you are careful, using social media online is safe.



Which words have similar meanings?

crash

digital

equipment

device

freeze

electronic



Complete the dialogue below



**can't
won't**

Hey Anna, could you please help me? I _____ get my computer to work.

**to make
making**

Please help, I work from home and need _____ an important video call this afternoon.

**using
to use**

No, but I was _____ social media.

**trying
will try**

Thanks, I _____ it!

Here Tom, let me take a look. If it's broken, I _____ it.

**will fix
fixing**

Is it possible that you downloaded a _____?

**virus
equipment**

If you restart the computer, I think it _____.

**will work
work**



Writing exercise

Someone is interviewing you about online security. Write two tips using a conditional phrase (Example: If... then...)

A large area for writing, featuring a vertical line of punch holes on the left side and horizontal lines for text.



Dictogloss

Your teacher is going to read to you.
Write down what you hear your teacher say.

A stack of lined paper with a faint globe watermark in the background. The paper has several horizontal lines for writing.



abc





Reflect on the goals

Go back to the second slide of the lesson and check if you have achieved all the goals of the lesson.

yes

no



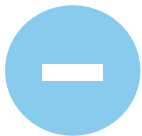


Reflect on this lesson

Think about everything you have seen in this lesson.
What were the most difficult activities or words? The easiest?









If you have time, go over
the most difficult slides again





Answer key

Exercise p.9

He asked his boss.

I got started right away.

He was writing an article about technology.

His laptop was getting old.

Exercise p.10

"When do I finish my article" he will ask his boss.

I will get started right away.

He will write an article about technology.

His laptop will get old.

Exercise p.15-16

1. C

2. D

3. B

4. C

5. B

6. C

7. C

Exercise p.22

crash/freeze, electronic/digital, equipment/device

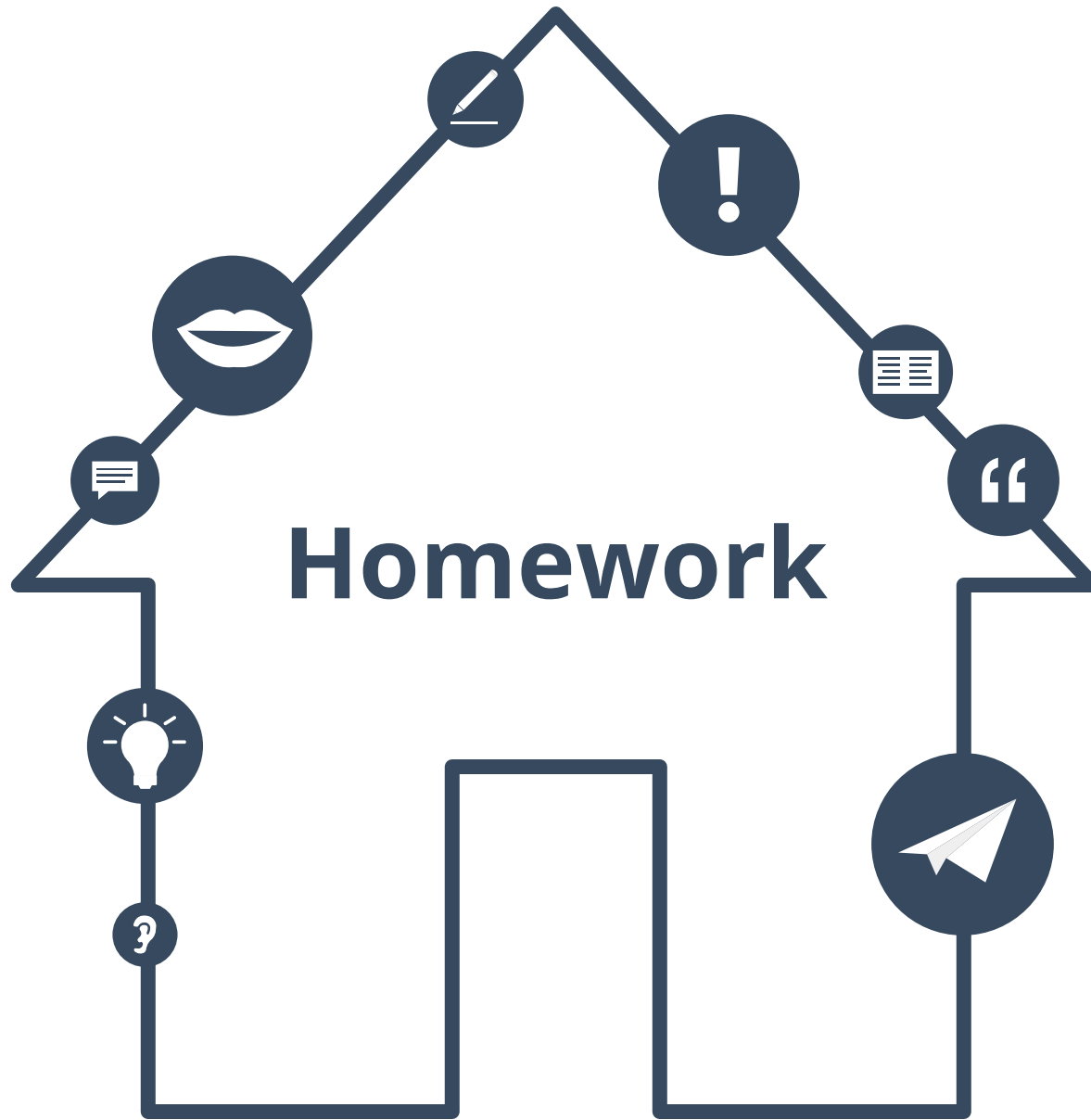
Exercise p.23

can't, will fix, to make, virus, using, will work, will try



Transcription

His equipment at work is actually no better. The PC at his desk is older than his laptop, and the keyboard doesn't work well. He has to press some keys very hard. It often crashes. "This laptop is old, but it's mine. And it works better than my office computer," thinks Steve.





Homework

Complete the sentences with a zero or first conditional

1. If the operating system freezes...

2. If the computer has a virus...

3. If the wifi is broken...

4. If I have a video call with someone...

5. If I smash the touchscreen...

6. If I am late to work...



My favourite sentences

**Choose your five favourite sentences
from the three pieces of text.**

A vertical rectangular area with a light gray background, designed for writing. It features a vertical line on the left side with ten circular punch holes, and ten horizontal lines for writing.



Favourite character

**What happens next?
Write two sentences of the story.**

A white rectangular area with a vertical line on the left side and a series of small circles, resembling a spiral notebook binding. The area contains ten horizontal lines for writing.



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